

**NORTH SUBURBAN COMMUNICATIONS COMMISSION  
MINUTES  
January 7, 2010**

**I. Call to Order**

The Commission Chair, Hal Gray, called the meeting to order at 6:05pm at CTV North Suburbs, Roseville facility.

**II. Roll Call**

The following Commissioners were in attendance:

Craig Wilson, Arden Hills  
Justin Miller, Alternate Falcon Heights  
Rick Montour, Little Canada  
Sherry Gunn, Alternate, Mounds View  
Mary Burg, New Brighton  
Steve Beilke, North Oaks  
Jeff Johnson, Alternate, Roseville  
Hal Gray, St. Anthony  
Blake Huffman, Shoreview

Others Present:

Coralie Wilson, Executive Director  
Kathi Donnelly-Cohen, Director Government Affairs, Comcast  
Christopher Mitchell, Research Associate for Institute for Local Self Reliance  
Mary Mahoney, CIO, Department of Information Services, Ramsey County  
Andrea Casselton, Director of St. Paul's Office of Technology & Communications  
Patricia Doocy, Office Administrator

**III. Public Forum**

No one was present to speak at the public forum.

**IV. Approval of Agenda**

Mr. Montour moved, seconded by Mr. Huffman, to approve the agenda. The motion was approved unanimously

**V. Approval of Minutes**

Mr. Huffman moved, seconded by Mr. Montour, to approve the minutes of the December 3, 2009, Commission meeting. The motion was approved with one abstention from Mr. Johnson of Roseville.

**VI. Reports**

**A. Executive Report**

Ms. Wilson drew attention to the NATOA action alert that was distributed prior to the meeting. She stated that NATOA (National Association of Telecommunications Officers and Advisors), the National League of Cities, the National Association of Counties, United States Conference of Mayors and the American Planning Association filed a Petition for Reconsideration with the FCC's tower siting order. The Associations are asking the FCC to review further information. Ms. Wilson said she has sent the template for responses to the city managers and administrators as well as to Ramsey County in order for them to send comments to the FCC.

Ms. Wilson also reported that the FCC is scheduled to present a Broadband Plan to Congress on February 17. She will inform the Commission of the plan as soon as it is available.

She also reported, that the Justice Department will be reviewing the Comcast/ NBC Universal merger, a long process that is expected to last all year.

**B. Cable Company**

Ms. Donnelly-Cohen reported that there are still some analog cable boxes out in the service area. Comcast has informed subscribers that the technology in those boxes will no longer be supported. Ms. Donnelly-Cohen stated that, unfortunately, there was some confusion in the communication, but that has since been corrected.

**VII. General Business**

**A. Treasurer's Report**

Mr. Wilson moved, seconded by Mr. Huffman, to approve the November 2009 Treasurer's Report. The motion was approved unanimously.

**B. 2010 Intern Allocation**

After discussion on the amount for intern scholarships, Mr. Huffman moved, seconded by Mr. Wilson, to approve a preliminary allocation of \$15,000 for student interns. The motion was approved with one opposition.

**C. Nominating Committee**

Mr. Montour moved, seconded by Mr. Johnson, to appoint Mr. Wilson, Mr. Beilke and Mr. Huffman to serve on the Nominating Committee. The motion was approved unanimously.

**D. Telecommunications Advisory Committee**

Mr. Huffman moved, seconded by Ms. Burg, to amend the Telecommunication Advisory Committee policy to schedule meetings quarterly rather than bi-monthly and to include Ramsey County in the committee membership. The motion was approved unanimously.

**E. Community Network Discussion**

Mr. Christopher Mitchell, Research Associate for the Institute for Local Self Reliance, gave an overview of municipally owned networks.

Mary Mahoney, CIO, for the Department of Information Services for Ramsey County, discussed a project that Ramsey County and the City of St. Paul had put together to deploy broadband services to meet their businesses needs for affordable connectivity. Ms. Casselton stressed the importance of a collaborative effort with cities, counties and other institutions in order to open more doors and to provide cost effective broadband service.

**VIII. Announcement**

Mr. Gray extended greetings to Commissioner Haake who was vacationing in Florida and watching the Commission meeting via live web streaming.

**IX. Adjournment**

Mr. Beilke moved, seconded by Mr. Huffman, to adjourn the meeting. The motion was approved unanimously and the meeting adjourned at 7:18pm.

Respectfully submitted

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Pat Doocy, Office Administrator

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Jeff Dains, Secretary/Treasurer