

**NORTH SUBURBAN ACCESS CORPORATION
MINUTES
February 4, 2010**

I. Call to Order

President Hal Gray called the meeting to order at 8:01 pm at the CTV North Suburbs Roseville facility.

II. Roll Call

The following Board Members were in attendance:

Craig Wilson, Arden Hills
Rick Talbot, Falcon Heights
Jeff Dains, Lauderdale
Rick Montour, Little Canada
Nancy Kracl, Alternate, Mounds View
Mary Burg, New Brighton
Steve Beilke, North Oaks
Dan Roe, Roseville
Hal Gray, St. Anthony
Ady Wickstrom, Alternate, Shoreview

Others Present:

Coralie Wilson, Executive Director
Tim Domke, Operations Manager
Patrick Cook, Senior Project Manager
Patricia Doocy, Office Administrator

III. Approval of Agenda

Ms. Wickstrom moved, seconded by Mr. Montour, to approve the agenda. The motion was approved unanimously.

IV. Approval of Minutes

Mr. Wilson moved, seconded by Mr. Dains, to approve the minutes of the January 7, 2010, meeting. The motion was approved with one abstention from Shoreview.

V. Reports

A. Executive Director

Ms. Wilson reminded the Board of the Volunteer Banquet scheduled for April 22 in St Anthony.

Ms. Wilson reported that CTV will host a Box Lunch for Non-Profits, explaining what they can do both as volunteers and producers as well as by hiring CTV to do production for them.

She announced that MACTA is having its annual Day at the Capitol on Thursday, February 25, for anyone that is interested in participating.

B. Operations Manager

Mr. Domke reported that CTV will be covering the Northwest Youth and Family Services' Youth Awards night and are working with the organization on upcoming summer activities.

He said CTV produced a highlights package of the Falcon Heights Winter Fest that took place last weekend. The program included the Falcon Hunt, Hayrides and Daddy Squeeze.

C. Senior Project Manager

Mr. Cook reported that channel 21 now has a schedule search feature on the Web and channels 14 and 15 will have that feature shortly.

He also indicated the web streaming of the recent speed skating events was a success, with 400 people looking at the site over the weekend with an average of 2 times per person. The viewers were from as far away as Florida, Arizona and even western and southern Europe.

VI. General Business

A. Treasurer's Report

Mr. Dains moved, seconded by Mr. Talbot, to approve the December 2009 Treasurer's report. The motion was approved unanimously.

Mr. Montour thanked Mr. Dains for his service as Secretary/Treasurer as the position will be filled by the newly elected Secretary/Treasurer at the March meeting.

B. Nominating Committee

Mr. Beilke reported that, on behalf of the Nominating Committee, which included Mr. Huffman and Mr. Wilson, they are presenting a slate of candidates for the 2010 officers.

Mr. Beilke moved, seconded by Ms. Burg, to approve the slate of officers, which includes: Mr. Roe, President; Mr. Talbot, Vice-President; and Mr. Huffman as Secretary/Treasurer. The motion as approved unanimously.

Mr. Beilke thanked the members of the Nominating Committee and congratulated the new officers for 2010 and thanked them for being willing to serve. He also thanked the present officers for their commitment.

C. Surplus Equipment

Mr. Beilke moved, seconded by Mr. Talbot, to declare the equipment presented by staff to be surplus and to authorize staff to dispose of it as appropriate. The motion passed unanimously.

D. Building Report

Ms. Wilson reported that the Building Committee met on January 25 and decided any decisions would be placed on hold until the allocation issue can be resolved.

VII. Announcements

Mr. Gray thanked the Commissioners/Board Members and said he enjoyed working with them. He announced he will be replaced as the representative of St. Anthony by council member Jim Roth

Mr. Roe thanked Mr. Gray for his service and leadership as Chairman and President and presented him with a plaque.

Mr. Gray thanked the volunteer crew: CJ Luck, Ilse Ferris, Tim Domke, Ben Hanson, Pat Cook and Kevin Schmitz.

VIII. Adjournment

Mr. Beilke moved, seconded by Mr. Talbot, to adjourn the meeting. The motion was approved, and the meeting adjourned at 8:34pm.

Respectfully submitted:

Pat Doocy, Office Administrator

Blake Huffman, Secretary Treasurer