

**NORTH SUBURBAN COMMUNICATIONS COMMISSION
MINUTES
September 3, 2009**

I. Call to Order

The Commission Chair, Hal Gray, called the meeting to order at 7:00pm at CTV North Suburbs, Roseville facility.

II. Roll Call

The following Commissioners were in attendance:

Craig Wilson, Arden Hills
Richard Talbot, Falcon Heights
Jeff Dains, Lauderdale
Rick Montour, Little Canada
Barb Haake, Mounds View
Mary Burg, New Brighton
Steve Beilke, North Oaks
Dan Roe, Roseville
Hal Gray, St. Anthony
Ady Wickstrom, Alternate, Shoreview

Others Present:

Coralie Wilson, Executive Director
Patricia Doocy, Administration and Human Resource Manager
Kathy Donnelly-Cohen, Director of Government Affairs, Comcast

III. Public Forum

No one was present to speak at the public forum...

IV. Approval of Agenda

Mr. Wilson moved, seconded by Mr. Roe, to approve the agenda. The motion was approved unanimously

V. Approval of Minutes

Ms. Wickstrom moved, seconded by Mr. Wilson, to approve the minutes of the June 4, 2009, Commission meeting. The motion was approved unanimously.

VI. Reports

A. Executive Report

Ms. Wilson referred to her written report highlighting the efforts to stop H.F. 2396. She will be scheduling meetings with state legislators and asked, if any Commissioners meet with state legislators this fall, to urge them to oppose this bill.

Ms. Wilson reported that the MACTA Conference is scheduled for October 22-23 and included a copy of the brochure in the packet.

Ms. Wilson noted that, with the franchise renewal process starting in late 2010, she will be planning workshops on the franchise renewal process for the Commissioners. She also announced she will be scheduling meetings with the cities this fall to give them information on franchise renewal as well as on future plans for CTV.

B. Cable Company

Ms. Kathi Donnelly-Cohen said Comcast has sent newsletters to franchising authorities updated them on several services Comcast has been adding, including HD channels, in order to be competitive with direct TV's and Dish.

Ms. Donnelly-Cohen announced that the channel guide is moving off Basic Cable and will be added to the digital service. She also announced Comcast will be carrying the NHL Ice Package.

VII. General Business

A. Treasurer's Report

Mr. Dains moved, seconded by Mr. Talbot, to approve the July 2009 Treasurer's Report. The motion was approved unanimously.

B. NSCC 2010 Budget - Discussion

Ms. Wilson highlighted significant changes in the budget mainly due to the move to a different facility and to the need to hire consultants for franchise renewal, and staff responded to questions from Commissioners.

Mr. Montour asked if the Access budget will be ready for review at the October meeting.

Ms. Wilson said she is hoping for a budget template for the Access Corporation at the October meeting.

VIII. Announcement

IX. Adjournment

Ms. Wickstrom moved, seconded by Mr. Dains, to adjourn the meeting. The motion was approved unanimously and the meeting adjourned at 7:37 pm.

Respectfully submitted

Pat Doocy, Administration/Human Resource Manager

Jeff Dains, Secretary/Treasurer