

**NORTH SUBURBAN COMMUNICATIONS COMMISSION
MINUTES
December 3, 2009**

I. Call to Order

The Commission Chair, Hal Gray, called the meeting to order at 7:00pm at CTV North Suburbs, Roseville facility.

II. Roll Call

The following Commissioners were in attendance:

Craig Wilson, Arden Hills
Rick Montour, Little Canada
Mark Beer, Alternate, Mounds View
Mary Burg, New Brighton
Steve Beilke, North Oaks
Dan Roe, Roseville
Hal Gray, St. Anthony
Blake Huffman, Shoreview

Others Present:

Coralie Wilson, Executive Director
Patricia Doocy, Office Administrator

III. Public Forum

No one was present to speak at the public forum.

IV. Approval of Agenda

Mr. Montour moved, seconded by Mr. Huffman, to approve the agenda. The motion was approved unanimously

V. Approval of Minutes

Mr. Beilke moved, seconded by Mr. Huffman, to approve the minutes of the November 5, 2009, Commission meeting. The motion was approved unanimously.

VI. Reports

A. Executive Report

Ms. Wilson gave an update on state legislation, stating that, while state franchising is still an issue, the interest now is focusing on the “areas served” issue. She explained that, in some cities, a competitor is interested in providing service, but only to part of the community. Presently the state law requires that any competitive franchise match the incumbent in terms of area served.

Ms. Wilson reported that work is continuing on the Community Access Preservation (CAP) Act and that several cities have passed resolutions supporting it. She added some co-sponsors have been picked up on the House side and the committee is still looking for a Senate sponsor.

Ms. Wilson advised the Commissioners that at the most recent Telecommunications Advisory Committee (TAC) meeting, there was discussion on some changes to the format of the committee. Since TAC was formed by the Commission, Ms. Wilson stated she would bring any changes forward for approval at the January Commission meeting.

B. Cable Company

No one was present for the Cable Company report.

Mr. Montour called attention to the notice that was received from Comcast indicating there will be a rate increase in January for cable subscribers. He requested that it be noted that the Commission is aware of the rate increase and that the increase of 3.4% for Basic service which includes Basic I and Basic II is within the parameters of the Commission’s rate review.

Ms. Wilson said, in Comcast’s defense, some of the rate increases are driven by their programming costs.

VII. General Business

A. Treasurer’s Report

Mr. Roe moved, seconded by Mr. Beilke, to approve the October 2009 Treasurer’s Report. The motion was approved unanimously.

B. 2010 Meeting Schedule

The Commissioners reviewed the proposed 2010 meeting schedule.

C. NSCC 2010 Budget

Mr. Huffman referred to the INet equipment replacement in the budget and asked about reserves and funding for equipment replacement.

Ms. Wilson reported on the reserve funds and stated that most of the equipment replacement is with the Access Corporation. Mr. Cook reported that he has an equipment replacement plan for the Access Corporation and that, although there is not a lot of equipment purchases for the Commission, he could supply a plan for the INet equipment replacement as well.

Mr. Roe suggested the staff prepare a capital improvement plan for both the Commission and the Access Corporation to be presented to the Commissioners and the Board Members for approval early in 2010.

During the discussion, Ms. Wilson noted that all of the available funding for scholarships and interns will run out by the end of 2009, and she explained that NSCC does not usually receive the Scholarship Grant from Comcast until May or June. That timing will leave us without funding for interns at the beginning of the year. Commissioner Beilke suggested the Executive Director bring forward a request for intern funding that could be replenished later when the check is received and the intern allocation decided.

Mr. Gray asked to have the line item titled "Transfer from Reverses" be changed to "Expected Surplus" or "Carry Over."

Mr. Beilke moved, seconded by Ms. Burg, to adopt the 2010 Budget for the North Suburban Communications Commission. The motion was approved unanimously.

VIII. Announcement

IX. Adjournment

Mr. Beilke moved, seconded by Mr. Huffman, to adjourn the meeting. The motion was approved unanimously and the meeting adjourned at 7:32 pm.

Respectfully submitted

Pat Doocy, Office Administrator

Jeff Dains, Secretary/Treasurer