

**NORTH SUBURBAN ACCESS CORPORATION
MINUTES
November 5, 2009**

I. Call to Order

President Hal Gray called the meeting to order at 7:10pm at the CTV North Suburbs Roseville facility.

II. Roll Call

The following Board Members were in attendance:

Craig Wilson, Arden Hills
Jeff Dains, Lauderdale
Rick Montour, Little Canada
Barb Haake, Mounds View
Dean Lotter, Alternate, New Brighton
Steve Beilke, North Oaks
Dan Roe, Roseville
Hal Gray, St. Anthony
Blake Huffman, Shoreview

Others Present:

Coralie Wilson, Executive Director
Tim Domke, Operations Manager
Pat Cook, Senior Project Manager

III. Approval of Agenda

Mr. Roe moved, seconded by Mr. Montour, to approve the agenda. The motion was approved unanimously.

IV. Approval of Minutes

Mr. Roe had some suggested changes to the October minutes. Under the Executive Session, he would like to clarify that it was not a general closed session, but specifically to review the Executive Director. Also in the last paragraph under the Executive Session, he would like to include after 3% “for Executive Director Wilson” before the comma. Mr. Roe moved, seconded by Ms. Haake, to approve the minutes of the October 8, 2009, meeting as amended. The motion was approved unanimously.

V. Reports

A. Executive Director

Ms. Wilson announced she will be attending the Arden Hills city council meeting and may be going to Little Canada on Monday as well.

She reported that that is still no word on the injury that took place at the Mounds View High School graduation. Ms. Wilson also reported there is no word on the sales tax issue.

Ms. Wilson urged the Board members to take a look at the new web site, which incorporates more video on the front page. She urged Board members to contact her or Terri Schultz with any comments.

B. Operations Manager

Mr. Domke reported that fall sports are coming to an end for CTV productions. He also reported CTV had a successful election coverage telecast thanks to new staff member, Ben Hanson.

Mr. Domke reported that the two earned income productions are close to completion. They are the National Guard Stress Management program and the Minnesota Public Health Breast Cancer Awareness Testing PSA.

C. Senior Project Manager

In addition to the written report, Mr. Cook reported that the staff is in the process of upgrading the council chambers for the City of Lauderdale.

VI. General Business

A. Treasurer's Report

Mr. Dains moved, seconded by Ms. Haake, to approve the September 2009 Treasurer's report. The motion was approved unanimously.

B. Resolution of Support for the CAP Act

Ms. Wilson explained that the Community Access Preservation Act of 2009 would have a direct impact on CTV as it states we can use funds over and above franchise fees for both capital and operating. The CAP Act would also insure and clarify that PEG access channels have to be treated the same as any broadcast channels.

Ms. Haake moved, seconded by Mr. Dains, to approve A Resolution Supporting HR 3745, the Community Access Preservation Act of 2009. The motion was approved unanimously.

In answer to Mr. Roe's question, Ms. Wilson urged the Board Members to present the resolution to their City Councils and she volunteered to attend their city council meeting to discuss the resolution.

C. MN Call to Action for Health Care Reform

After Board discussion, Mr. Dains moved, seconded for discussion by Mr. Roe, to sign on to a letter to be sent by the Minnesota Council of Nonprofits to Minnesota's Congressional delegation, urging them to support the inclusion of the principles of (1) support for small employers including nonprofit employers; (2) affordable health care for low-income Minnesotans; (3) adequate federal funding; and (4) containment of unsustainable cost increases in any health care reform legislation. The motion failed for lack of majority approval.

D. Options for a New Facility - Discussion

Ms. Wilson gave the Board Members an update on proposals for some of the properties of interest. Mr. Beilke, Mr. Dains and Mr. Gray agreed to serve on a sub-committee to review the proposals.

Ms. Haake moved, seconded by Mr. Roe, to approve Mr. Beilke, Mr. Dains and Mr. Gray to serve on a building sub-committee to review the lease proposals and report to the Board of Directors. The motion was approved unanimously.

E. 2010 Budget – Discussion

The Board Members discussed the 2010 budget at a work session prior to the meeting. Mr. Gray said the Board will vote on the final proposed budget at the December meeting.

Mr. Roe summarized the discussion reporting that the Board requested the proposed moving expenses to the new building be taken out of the budget.

VII. Announcements

Mr. Gray thanked the volunteer crew: Kevin O'Brien, Riley O'Brien, Ken Simonson, Kevin Schmitz, Ben Hanson and Noah Johnson

VII. Adjournment

Mr. Beilke moved, seconded by Mr. Dains, to adjourn the meeting. The motion was approved, and the meeting adjourned.

Respectfully submitted:

Pat Doocy, Office Administrator

Jeff Dains, Secretary Treasurer