

**NORTH SUBURBAN ACCESS CORPORATION
MINUTES
October 8, 2009**

I. Call to Order

Vice President Dan Roe called the meeting to order at 7:14pm at the CTV North Suburbs Roseville facility.

II. Roll Call

The following Board Members were in attendance:

Craig Wilson, Arden Hills
Richard Talbot, Falcon Heights
Barb Haake, Mounds View
Mary Burg, New Brighton
Steve Beilke, North Oaks
Dan Roe, Roseville
Hal Gray, St. Anthony, was delayed
Blake Huffman, Shoreview

Others Present:

Coralie Wilson, Executive Director
Tim Domke, Operations Manager
Terri Schultz, Technical Services Administrator
Patricia Doocy, Office Administrator

III. Approval of Agenda

Ms. Haake moved, seconded by Ms. Burg, to approve the agenda. The motion was approved unanimously.

IV. Approval of Minutes

Mr. Roe noted corrections to the September minutes. The date of the minutes should be September 3, not August 6 and the announcements should read that Mr. Talbot announced a "great" Minnesota get-together in Falcon Heights. Mr. Beilke moved, seconded by Mr. Talbot, to approve the minutes of the September 3, 2009, meeting as amended. The motion was approved unanimously.

V. Reports

A. Executive Director

Ms. Wilson gave an update on the Mounds View High School graduation incident. She informed the Board that there has been no word on the sales tax issue.

Ms. Wilson explained that the leadership at the Alliance for Community Media and NATOA has been working with Wisconsin Representative Tammy Baldwin who is introducing federal legislation that will address PEG support. She added that this bill will be important with franchise renewal, and she will be asking the Board Members for their help in educating public officials that this bill represents critical issues for the cities.

The Board Members discussed PEG services.

B. Operations Manager

Mr. Domke announced that Ben Hanson has joined the full time staff at CTV to work on various productions and to help the cities. He added that Ben's expertise is animation, and he also works well with volunteers and assisted the candidates as they came in for Speak-Outs. Mr. Domke reported that 25 out of the invited 32 candidates took advantage of the Speak-Outs available at CTV.

Mr. Domke reported that staff attended the Home Schoolers Alliance Conference. They met with instructors to give them the opportunity to use CTV as part of their curriculum.

C. Senior Project Manager

Ms. Schultz reported that the candidate speak outs and playback times are on the web site. She also reported that Mr. Cook has done 100 Mpeg versions of the h1n1 PSAs in different languages for the ECHO organization.

Ms. Schultz reported that the staff is continuing to work on the St. Anthony council chambers voice sync issue.

VI. General Business

A. Treasurer's Report

Mr. Roe moved, seconded by Ms. Haake, to approve the July 2009 Treasurer's report. The motion was approved unanimously.

B. Agreement to Provide Webstreaming Services to the Ramsey/Washington Counties Commission.

Ms. Haake moved, seconded by Ms. Burg, to authorize the Executive Director to enter into the Professional Services Agreement by and between the North Suburbs Access Corporation and the Ramsey/Washington Counties Suburban Communications Commission.

C. Options for a New Facility - Discussion

Staff reviewed current options for a new facility and now waiting to receive construction costs and leasing information of various options.

D. 2010 Budget – Discussion

Ms. Wilson explained changes in the budget for 2010.

Mr. Gray thanked the volunteer crew: Kevin O'Brien, Riley O'Brien, Joe Krueger, Kevin Schmitz and Ben Hanson.

VII. Executive Session to Discuss Personnel Matters

Mr. Huffman moved, seconded by Mr. Talbot, to move into an Executive Session to discuss personnel matters in compliance with MN Statute Section 13D. The motion was approved unanimously.

Mr. Roe moved, seconded by Mr. Talbot, to close the Executive Session called to discuss Personnel Matters in accordance with MN Statute Section 13D. The motion was approved unanimously.

Ms. Haake moved, seconded by Ms. Burg, to reconvene the regular meeting of the Board of Directors. The motion was approved unanimously.

Mr. Roe moved, seconded by Ms. Haake to approve a salary increase of 3%, consistent with the maximum permissible for other staff under the 2009 Budget, retroactive to July 22. The motion was approved unanimously.

VIII. Announcements

Ms. Burg announced the League of Women Voters will hold a candidate's forum for the City of New Brighton on October 19 at 7:00pm at the New Brighton City Hall and a forum for the school board candidates October 22 at the New Brighton City Hall.

IX. Adjournment

Mr. Roe moved, seconded by Mr. Beilke, to adjourn the meeting. The motion was approved, and the meeting adjourned at 10:12pm.

Respectfully submitted:

Pat Doocy, Office Administrator

Jeff Dains, Secretary Treasurer